



Huff Elementary PTA AUCTION ITEM DONATION FORM

Return the completed form with your donation to:
Huff PTA (Attn: Auction Donations)
253 Martens Ave., Mountain View, CA 94040

Donations must be received by **September 30, 2016** to be listed in our auction catalog.
Questions? Contact Donations Chair, Beth Davis at beth@davisfamily.cc or (818) 406-6530.

Thank you for supporting Huff Elementary!

Item: _____ Estimated Retail Value: \$ _____
(Huff PTA reserves the right to modify the estimated value as well as combine an item with other related items)

Winning bidders at the auction will receive either a physical item or a certificate.

Item Description:

This is required for the text in the catalog and, if applicable, wording on an in-house produced certificate. Please include any important details such as contents, quantity, size, brand, model, color, etc. and any special conditions or restrictions such as DATE of event, time, expiration dates, number of people, exchanges, etc.

Exact Donor/Company Name(s) for Auction Catalog: _____

Contact Name:* _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____ Email: _____

Donor's Signature: _____

Do you need us to generate a gift certificate for the winner of this auction item (circle one)? Yes / No

** Acknowledgement will be sent to above contact.
This donation becomes the property of Huff PTA and is to be offered for sale at an auction benefiting Huff PTA and the children of Frank L. Huff Elementary School in Mountain View. If the item(s) is not sold, Huff PTA, in its sole discretion, may return or keep the item(s) for sale at a later time. A receipt will be sent for your records.*

Thank you for your tax-deductible gift.
(Tax ID #77-0492242)