

# HUFF HAC Minutes

February 24, 2015

Location: Huff Faculty Lounge

Members Present: Heidi Smith, Deborah Tuban, Michael Kahl, Prem Andrzejek, Naemi Strobel, Lisa Sterner, Allison Nelson

Guests: Marlie Jacobs, Jim McCloskey

The meeting began at 3:01 pm.

1. January 20, 2015 minutes approved with these changes: February 24<sup>th</sup> mtg date (the 17<sup>th</sup> is a week-long break) and Item 2.a. is corrected to "Two water fountains being replaced"
2. Facilities: Jim McCloskey, Facilities Director
  - a. Concerns:
    - i. Seismic concerns, ADA Compliance
    - ii. Fire/Life Safety Concerns:
      1. Analog fire alarm system
      2. Compliance to Department of State Architects occurs during every planned modernization (1<sup>st</sup> seismic modernization with limited upgrades was in 1998)
    - iii. Improvements include:
      1. Most windows have earthquake shield, portables have tempered glass
      2. Some sections of VCT (Vinyl Composition Tile) classroom flooring scheduled to be removed this summer
      3. Water fountains were repurposed from Graham
      4. Current cedar fribar under play structures is safest/cost-effective for fall-zones
    - iv. Parents' concerns are for safety and capacity
  - b. 2008 Needs Analysis has been updated
3. Safety Plan Review
  - a. Due date is March 20, 2015
  - b. Goals:
    - i. #1: Increase knowledge of who comes on site
    - ii. #2: Enforcement of Visitor Protocols
  - c. Other coordination:
    - i. Safety protocol segment for parents
    - ii. Digital Safety / SafeMoves
    - iii. Coordination with local traffic department
    - iv. Regular safety checks
    - v. Other ideas can be emailed to Principal Smith
4. Community Comments / Items for next Agenda

Meeting Adjourned at 4:35 pm.

Next meeting: Tuesday, March 17, 2015 @ 3:00pm