

## HUFF HAC Minutes:

November 18, 2014

Location: Huff Faculty Lounge

Members Present: Heidi Smith, Deborah Tuban, Michael Kahl, Prem Andrzejek, Naemi Strobel, Kim Peterson Evans  
Guests: Marlie Jacobs, Tin Lam, Michele Vu, Steven Nelson (Trustee)

The meeting began at 3:03 pm.

1. Review and approve October 18<sup>th</sup> minutes in upcoming January 20 meeting.
2. Additional Dates: 1/20, 2/24, 3/17, 4/21
3. Future meeting topic:
  - a. January meeting: Facilities discussion with Jim Mcluskey, Terese McNamee
4. Budget Overview
  - a. Huff technology fund: 10K corporate match provided donation of chrome books to 2<sup>nd</sup> grade.
  - b. Use 10K match to support Ester Tinklenburg's salary.
  - c. Additional purchases of apps.
  - d. LCFF Supplemental bucket has been reduced, requiring vital programs to be cut: homework club, reading pull out intervention.
  - e. Discussed some solutions: Invite MV High, SF High and Graham to help tutor children for homework club.
5. Homework Policy:
  - a. Being evaluated: both the type of homework and amount.
  - b. Add policies by grade level.
  - c. Need to apply changes to support embracing Common Core.
6. Site Plan:
  - a. ELAC goals: Bring more parents into the meetings. Need to bring all ELL parents together to discuss best practices among families.
  - b. Language line service: multiple languages to communicate with parents – continuing to establish best practices and broad implementation/access.
  - c. Math: journals and notebooks, implement common core mathematical practices: number talks, perseverance.
  - d. Literacy: Student talk “accountable or quality” – evidence based with academic language. Explain why/how and extrapolate content. Structural language routine and Depth of Knowledge (DOK) questions. Idea: share DOK questions with parents to speak with children at home and increase proficiency.
  - e. Site plan approved.
7. Kinder Class Size concerns:
  - a. Tracking data around amount of support from parent volunteers.
  - b. Discussed: increase instructional aid to provide support for students with needs.
  - c. Number of students, idea to open another classroom (barriers funding).
  - d. Currently only solution is to solicit parent volunteers and provide teachers with strategies of classroom management.
  - e. Topic discussed and remains a concern. Will continue to discuss remedies and solutions to manage.

Meeting Adjourned at 4:38 pm.

Next meeting: Tuesday, January 20, 2015